



### Signed Acknowledgement of Market Rules 2020

- A vendor’s application must be completed by newly applying and returning vendors of the market.
- All vendors are responsible for the requirements described within the rules.
- Incomplete applications will not be considered.
- Submitting an application does not guarantee you a space in the market.
- All vendor applications will be reviewed and considered.
- All vendors must be approved on an annual basis.
- All vending fees must be paid in full once approved for participation and prior to selling at the market.
- A vendor’s county of residence, history at the market, products sold, and consumer traffic flow will influence booth assignments.
- All vendors are encouraged to promote and market their affiliation with the market.
- The market’s success depends upon the involvement of the vendors and each is requested to participate in routine activities such as flag display, sign display, and special events that attract customers.
- The Columbia Farmers’ Fresh Market carries liability insurance but does not protect individual vendors. Vendors are encouraged to carry their own general and liability insurance.

**Please read the following and sign:**

I have read the rules, regulations and policies of the Columbia Farmers’ Fresh Market (CCFM) and agree to abide by them. I acknowledge that the products I sell at the market must be a minimum of 50% of my own production, grown or produced at location listed on the application.

I understand the CCFM has a firm policy concerning resale and that any vendor found selling more than 50% of anything that he/she did not grow or produce will be banned from the market. **I understand that all items I did not grow or produce are subject to sales tax as outlined by the TN Department of Revenue.**

I understand that if I am found to be in violation of any of the CCFM Rules and Regulations, I will receive one warning and any further violation will be grounds for dismissal from the market for the remainder of the season. I acknowledge full responsibility for all of my activities and behavior in the market and for those assisting in my booth throughout the market season. Furthermore, I agree to accept the authority of the CCFM Steering Committee in regards to product legitimacy, procedural and vendor conduct violations. I agree to allow inspection of my farm or producer site by market management at a scheduled time during the market season if deemed necessary.

I acknowledge that the CCFM does not carry any insurance to cover individual market participants and will not be held liable for injury, theft, or damage.

**Applicant’s Name (please print):** \_\_\_\_\_

**Applicant’s Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**VENDOR APPLICATION**  
**May—October, 2020**

Name of Vendor: \_\_\_\_\_

Name of Farmer or Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

# of acres farmed: \_\_\_\_\_ Do you have a greenhouse or hoop house / crop tunnels? \_\_\_\_\_

Farm or Business address if different from mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Telephone (home): \_\_\_\_\_ (business) \_\_\_\_\_ (mobile) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Other Social Media Link(s): \_\_\_\_\_

**Schedule:** Please circle dates you will NOT be selling. (Total market days available – 71)

**May** – 2, 9, 16, 23, 30 (Saturdays only)

**June** – 2, 4, 6, 9, 11, 13, 16, 18, 20, 23, 25, 27, 30

**July** – 2, 4, 7, 9, 11, 14, 16, 18, 21, 23, 25, 28, 30

**August** – 1, 4, 6, 8, 11, 13, 15, 18, 20, 22, 25, 27, 29

**September** – 1, 3, 5, 8, 10, 12, 15, 17, 19, 22, 24, 26, 29

**October** – 1, 3, 6, 8, 10, 13, 15, 17, 20, 22, 24, 27, 29, 31

Have you sold at the CCFM before? \_\_\_\_\_

If yes, list the years you have participated: \_\_\_\_\_

List specific products you will sell at the market: \_\_\_\_\_

\_\_\_\_\_

List the sources and addresses for products you will sell at the market but do not grow or produce yourself:

\_\_\_\_\_

List names of other persons who will be selling with you (family members, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Farm goods allowed for sale at the market include:

Vegetables, fruits, farm-fresh eggs, locally raised meats, honey, herbs, cut flowers, plants, prepared foods, and hand-crafted items approved in advance by the market management. The CCFM Steering Committee reserves the right to approve products sold based on quality, originality, and market space availability.

What type vendor are you: Farm: \_\_\_\_\_ Craft: \_\_\_\_\_ Prepared Foods: \_\_\_\_\_ Other: \_\_\_\_\_

**REQUIRED CERTIFICATES/PERMITS:**

If your products require certifications/permits, you must include them with this application.

Meats —Include a copy of your most recent Retail Meat permit

Plants / Nursery Stock—Include a copy of your most recent Plant Certification

If you're selling products under a certification, you must include copies of the designated certificates (some examples include):

Organic Products—Include a copy of your organic certificate

Certified Naturally Grown—Include a copy of your CNG certificate

Animal Welfare Approved—Include a copy of you AWA certificate

Certified Humane—Include a copy of your CH certificate

If you plan to sell foods for immediate consumption or processed foods, you must provide the appropriate certificates and permits.

Food for immediate consumption includes products sold for immediate consumption on site such as you would get at a restaurant or concession stand. These foods fall under the jurisdiction of the local health department.

Food prepared on-site, such as concessions, are under the regulatory authority of the TN Dept. of Health.

Processed foods: Food that has been processed beyond its natural state such as baked goods, shelled beans, halved melons, canned food, etc. for retail must be sold in compliance with TN Dept. of Agriculture and Maury County Health Dept. regulations.

Pet food / treats must be sold in compliance with TN Dept. of Agriculture and Maury County Health Dept. regulations.

**Return completed forms to:**

**Columbia Main Street**

**PO Box 1940**

**Columbia, TN 38402**

**(931) 388-3647 (office)**

[colmainst@maurycounty-tn.gov](mailto:colmainst@maurycounty-tn.gov)

**Vending fee must be paid in full once approved for participation and prior to selling at the market.**

Office Use—
Vendor Name: _____
Application Rec'd: _____
Payment Rec'd: _____
Assigned Space: _____